Decatur County Board of Education  
December 13, 2012  
Work Session Meeting

The Decatur County Board of Education met for the Work Session Meeting on December 13, 2012, 6:00 p.m. at the Decatur County Board of Education Support Center, 507 Martin Street. Members present were: Dr. Sydney Cochran, Chairman, Mr. Jacky Grubbs, Vice Chairman, Mr. Bobby Barber, Jr., Mr. Kelvin Bouie, Sr., Mr. Randall Jones and Mr. Winston Rollins.

Dr. Cochran called the meeting to order.

Superintendent Rayfield provided the Board with information on the following items:

- Budget Update - information provided by Superintendent, Dr. Fred Rayfield and Chief Financial Officer, Mr. Tim Matthews.
- District Accreditation Update - information provided by Assistant Superintendent, Dr. Suzi Bonifay, Federal Programs Director, Dr. April Aldridge, and Superintendent of Schools, Dr. Fred Rayfield.

Superintendent Notes:

REMINDERS:


No action was taken.

Mr. Bobby Barber made a motion to adjourn, with a second by Mr. Randall Jones. The motion carried unanimously and the meeting adjourned.
Decatur County Board of Education
December 13, 2012
Regular Minutes

The Decatur County Board of Education met for its regular monthly meeting on December 13, 2012, at 7:00 p.m. at the Decatur County Schools Support Center. Members present were: Dr. Sydney Cochran, Chairman, Mr. Jacky Grubbs, Vice Chairman, Mr. Bobby Barber, Jr., Mr. Kelvin Bouie, Sr., Mr. Randall Jones, and Mr. Winston Rollins.

Dr. Cochran called the meeting to order. Mr. Jacky Grubbs gave the invocation. The inspirational message was provided by Bainbridge High School CTAE Director and Dynamic Dozen Member, Mrs. Vonda Hubbard. Mrs. Hubbard presented a video on behalf of several classes at BHS highlighting hands on learning and wished everyone a “Merry Christmas.”

Mr. Randall Jones made a motion to adopt the agenda. Mr. Bobby Barber gave a second to the motion. The motion carried unanimously.

Mr. Winston Rollins made a motion to accept the minutes of the previous meeting. Mr. Kelvin Bouie made the second to the motion. The motion carried unanimously.

PUBLIC PARTICIPATION: None

SPECIAL RECOGNITION:

Superintendent Rayfield presented:

- Recognition of Retirement – Dr. Rayfield recognized Assistant Superintendent, Mrs. Susan H. Johnson for 40 years of service to Decatur County Schools.

INFORMATION ITEMS:

I. Administrative Services Report:

A. Financial: Tim Matthews, Chief Financial Officer, reported that with 42% of the school year completed, we were right on budget expending 41% of the budget. ESPLOST receipts for November were $382,000.00 and down year to date by 7% but in good shape with debt service requirements.

B. School Food Service: Debbie Purcell, SFS Director, reported that at 42% of the year, SFS had expended 40% of their budget. Mrs. Purcell also reported that the system free and reduced meal percentage is down from the previous year.

C. Maintenance: Jerry Mills, Maintenance Director – Mr. Mills reported that a meeting was held with the Architect Firm and the City of Bainbridge officials this week regarding the Jones-Wheat Elementary School Project Phase I. There are no known major hurdles.
D. Transportation: Farrell Lawrence, Transportation Director. Mr. Lawrence reported on the narrow band Project with the County and City Governments. There is a minor problem with the tower at the Sheriff’s Department and at this point we are not sure of the digital analog switchover date.

E. Dr. April Aldridge, Federal Programs Director. Dr. Aldridge reported on a successful Title III monitoring visit. Dr. Aldridge stated that the team was very complimentary of the system’s culture that supported the English Language Learner (ELL) Program which is indicative of great instruction. The written report will be forwarded to Dr. Aldridge at a later date.

F. Susan Johnson, Assistant Superintendent for Curriculum – reported on Cooperative Learning in classrooms of Decatur County Schools.

G. Dr. Suzi Bonifay, Assistant Superintendent for Secondary Curriculum - reported on the continuous work of the District’s SACS Accreditation preparatory work. The visit will be held on February 10 – 13, 2013. Dr. Bonifay also reported on the Cross-Functional Team Monitoring visit scheduled for the end of January.

H. Catherine Gossett, Exceptional Education Director – No Report.

I. Technology: Steve Dunn, Director reported on the successful use of the parent portal with over 700 accounts to date. Mr. Dunn also reported that the cabling project at PSE was complete and work at JJE had begun.

**ACTION ITEMS:**

1. Recommend approval of Resolution to phase-out Jones Wheat Elementary Facility. Mr. Bobby Barber made a motion to approve the Resolution to phase-out Jones Wheat Elementary Facility. Mr. Kelvin Bouie made a second to the motion. The motion carried unanimously.

2. Recommend approval of request to dispose of surplus technology equipment. Mr. Winston Rollins made a motion to approve the request to dispose of surplus technology equipment. Mr. Randall Jones made a second to the motion. The motion carried unanimously.

3. Approval of Out- of- State/Overnight Field Trips:
   (a) *HMS Student Council, April 28, 2012 – May 3, 2013. New York City. Mr. Randall Jones made a motion to approve Out-of-State/Overnight Field Trips, with a second by Mr. Kelvin Bouie. The motion carried unanimously.

4. Recommendation of Personnel - Superintendent Rayfield presented the Board with the December 2012 personnel recommendations and resignations.
Mr. Bobby Barber made a motion to accept the personnel recommendations and resignations. Dr. Cochran made a second to the motion. The motion carried unanimously.

Mr. Winston Rollins made a motion to adjourn. Mr. Jacky Grubbs made a second to the motion. The motion carried with a unanimous vote. The meeting was adjourned.

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J. Sydney Cochran             Fred H. Rayfield, Jr.
Chair or Presiding Officer   Secretary